



MINUTES
VSWEA Board of Directors Meeting
Wednesday, January 17, 2024
VIA [Zoom](#)

Members Present:

Dan Franks (DF)—President
April Sauer (AS)—Vice President
Myriah Mhoon (MM)—Treasurer
Ashley Parks (AP)—Secretary

John Tanner (JT)
Danielle Martinez (DM)
Nellie Grossenbacher (NG)
Paula Cummings (PC)

Members Absent: Kerstin Kubina

The President, Vice President, Treasurer, and Secretary were present, and a quorum was reached.

Guests

Invitees of the Board:

Frank Mirizio (FM)
Michelle Kratzer (MK)

Members of the public present via Zoom/Registration through Google Forms:

PIHMA Classroom A-119
Orlene Carlos
Danielle
Deborah
Sam Anderson
Laura Heaney
Kristen Z

Opening Verse/Introductions

Meeting was called to order at 6:31pm. AS read the opening verse and welcomed the attendees.

The Board members introduced themselves as well as FM and MK.

Executive Director Updates

FM We had 13 new students enrolled over the winter break. That has now shrunk to 10 new students as some did not show up. We are trying to get to 285 in enrollment and we are getting closer. The budget is not great, but we have been saving on things and trying to limit on supplies. Ads have been running in Majestic Theaters to help increase enrollment. We are registered for a table at the National School Choice week at the State Capital. We will have a table there to showcase our school. On a sad note, LDC and I decided to cancel the Children's

Festival as it was so close to the spring faire. We didn't want to ask multiple times for volunteers and supplies. Any questions?

NG Can the IT guy track the traffic that came from the ad? Can we see how many clicks on the QR code?

FM Yes, I will call him and ask him tomorrow about this.

NG is there going to be a musical?

FM we are hoping it will happen, but it is not official. We are trying to work that out right now.

Proposed Motions

AS moved to approve the 12/13/23 regular meeting minutes. DF second. No further discussion. Unanimous vote in favor: DF, AS, AP, JT, DM, NG, PC. **Motion passes.**

AS moved to approve the removal of Gregory Schneider and Kerstin Kubina as charter representatives for the VSWEA. NG second. No further discussion. Unanimous vote in favor: DF, AS, AP, JT, DM, NG, PC. **Motion passes.**

Continuing Business/Open Issues

Board Agenda Topics Calendar Update

AS The topics calendar will be a guideline of what to expect within the meetings each month.

Parent Council/Animal Care Update

MK No Animal Care update. The Parent Council update: We are in full swing of the spring faire planning. We have had an increase in our parent council membership and many who want to help with the spring faire. Next event is Feb 2nd, smores night.

AS is there an ETA of information about spring faire and the volunteer positions and supplies needed?

MK the packet should be going out Feb 1st. We are finalizing the booths and then we will send out the packet with the requests.

6:45 MM joins the meeting.

Survey Refresh Update

DF Table this until next month.

ACC / ASBCS /DMS Website Officer Corrections Update

AS The best advice I can give to you is to read through the training materials. Discusses the correlation between ACC and ASBCS. Shared information regarding amendments and the approval process. Shared the protocol for Board page updates.

FM I applaud AS and DF for all the work they do as charter reps. NG and PC agree.

DMS Strategy Offsite Update

DF We are corresponding to Cassie to set up a time to meet to explore our options. We will have more information at our next board meeting.

New Business

Substance Abuse Program Update

FM Our financial situation has changed, and we will be doing the substance abuse program in house by Shari Dietz.

DM do we have a date for this?

FM we are working on that. It will happen this semester.

PC Are there advantages of using someone from the outside versus the inside?

FM Shari is trained as a state counselor. I am confident that she has the correct and newest information, which is approved by the state department. We want to lean into Waldorf, but it is pricey, and we don't have that right now.

Friends of DMS Database Discussion

DF Table it for the next meeting.

Board Education Discussion

DF Table that for the next meeting.

Executive Succession Plan Discussion

DF Do we want to set up a group to get started on this discussion and how we wanted to move forward on that. Who wants to be a member of the committee?

MM shouldn't we move this to the strategy meeting?

DF yes, we should.

Proposed Academic Calendar

AS Has everyone had a chance to look at it? Are there any mistakes? It looked good to me.

DM has the calendar been approved by the staff?

FM Yes it has been.

AS moved to approve the 2024/2025 academic calendar. DF second. No further discussion.
Unanimous vote in favor: DF, AS, MM, AP, JT, DM, NG, PC. **Motion passes.**

Announcements

AS Next board meeting 2/21/24 at 6:30pm via Zoom.

Motion to Adjourn

AS moved to adjourn the 1/17/24 VSWEA board meeting. NG second. No further discussion.
Unanimous vote in favor: DF, AS, MM, AP, JT, DM, NG, PC. **Motion passes.**

Closing Verse

NG read the closing verse.

Meeting was adjourned at 7:03pm.

Prepared by AP on 1.17.2024.