

Approved 2/21/18

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
JANUARY 24th, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT

Jimmy Wahbeh - President Heather Huentelman
Clayton Hopkins - Treasurer Dru Smith Crain
Juli Curtin - Secretary

MEMBERS ABSENT

Jessica Jarrett

The President, Treasurer and Secretary were present and a quorum was reached.

GUESTS

Jennifer O'Connell - Director of Operations
Amy Setsoafia

OPENING VERSE

Meeting was called to order at 6.34pm

MINUTES

MOTION - to approve minutes from 12/13/17 Regular meeting - Dru, 2nd - Clayton, no discussion,
VOTE: 4/0/1

INTRODUCTIONS

None needed.

PUBLIC COMMENT

None at this time.

BUDGET & FINANCE - Clayton Hopkins

Fiscal December numbers were distributed in advance for review.

Net Profit \$50,840 to budget

Cash on hand \$108,236. 13 days unrestricted / 9 days

Charter Enrollment 319.5. 6 to budget / -0.5 from last month.

Private Program Enrollment 22.2. No change from last month.

Cash Flow Projection 2017/2018 was distributed for review.

Request to see Lottery data at March Board meeting. Jennifer to connect with Deana to determine the best quarterly rhythm to present this info.

Thank you to all Donors, the list was reviewed.

Jimmy, Clayton and Jennifer are looking into the progress report on Auditor RFQ

Approved 2/21/18

DIRECTORS' REPORT - Jennifer O'Connell

Report was distributed in advance for review.

Topics covered - DMS Budget and Finances / Curriculum and Instruction / Alliance Membership and Service Mark Process / Business Operations - Maintenance, Human Resources, Development, Technology & Testing, School Lunches.

Fundraising Update was reviewed, including Bridge the Gap and Tax Credits from July - Dec. Currently Bridget the Gap is at \$32,659 to a budget of \$32,000 and a goal of \$45,000.

Tax Credits at \$9758 to a budget of \$45,000 and a goal of \$50,000.

PERSONNEL POLICIES

Review Section 7 - Personnel Policies and submit all comments and suggestions to Charlie prior to the February Board meeting.

301 Performance Pay Policy review -

Jennifer reviewed the current policy and shared feedback from the faculty on recommended changes.

Jennifer will send to the Board the current and suggested changes for feedback, item will come to the February Board meeting for a vote.

Suggestion to set a defined period of effective dates for 301 guidelines to avoid frequent revisions.

LONG RANGE PLAN

Working Document for Strategic Planning is on the drive for review. Discussion around the Smart Objectives occurred and determining which are the 3 most important and pertinent goals at this time.

BOARD STUDY

Dru brought Core Principle #6 Collaborative Leadership by Rainbow Rosenbloom was discussed.

Suggestion for the Board to read and review the Code of Conduct.

Consensus is to continue the study every other month, Jimmy has volunteered to take March.

ANNOUNCEMENTS

Next Regular Board meeting, Weds February 21st @ 6.30pm

Parent Council s'mores and bonfire evening on Friday the 26th.

Jimmy is looking into Board Member assessment, please share with Jimmy if you have info.

Board coffee table Feb 14th Clayton and Heather

MOTION - to adjourn meeting - Heather, 2nd - Dru, no discussion, VOTE: 5/0/0

CLOSING VERSE

Meeting was adjourned at 8.29pm

Prepared by Juli Curtin 1/24/18