

Approved 6/20/18

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY MAY 16th, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT

Jimmy Wahbeh - President Heather Huentelman Amy Setsoafia
Juli Curtin - Secretary Dru Smith Crain
Clayton Hopkins - Treasurer Jessica Jarrett

The President, Secretary and Treasurer were present and a quorum was reached.

GUESTS

Charlie Burkam - Executive Director
Kathleen Tucker April Sauer Michelle Kratzer Deanna Rader

OPENING VERSE / INTRODUCTIONS

Meeting was called to order at 6.32pm. Introductions were made and guidelines to the meeting were reviewed.

MINUTES

MOTION - to approve minutes from 4/18/18 Regular meeting - Dru, 2nd - Jessica, no discussion,
VOTE: 7/0/0

MOTION - to approve minutes form 4/22/18 Special meeting - Jessica, 2nd - Clayton, no discussion,
VOTE: 6/0/1

PUBLIC COMMENT

April Sauer made comments re: Mr Singh and one of her children's experience at DMS.
Michelle Kratzer made comments re: concerns of timely completion of the 3rd/4th grade shade structure.

BUDGET & FINANCE - Clayton Hopkins

Fiscal numbers for April were distributed in advance for review.

Net profit \$91,494 to budget.

Cash on hand \$198,897. 24 days unrestricted / 17 days restricted

Charter Enrollment 100ht day average 317. 3.5 above budget

Private program enrollment FTE 23.2 - no change

Additional funding from the state was approved but the specifics regarding the funds have yet to be issued.

Cash flow report will be available at the June budget meeting.

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Clayton to look into clarifying exempt vs non-exempt employee status within our organization as well as reviewing the basic contract terms of staff.

Clayton suggested sharing an enhanced total compensation letter along with the contract to each staff person affected by the increases.

June 6th meeting is a full board meeting to review the budget.

Fundraising update - \$24,000 total funds available for 3rd/4th grades shade structure. Reviewing contractors now and bids will be submitted within the next week. The hope is that it can be done before school reconvenes, but this is a stretch.

DIRECTORS' REPORT - Charlie Burkam

Report was distributed in advance for review.

Topics covered - schools letter grades / DMS budget & finances / operations / Curriculum & staffing.

DMS regained its "B" rating from ADE.

Question regarding raising the enrollment cap and it's need for timing, it is not required now as it is a retroactive process and we are not at a place of needing that increase now.

Regarding the Service Mark, Charlie is working on finalizing wording that will aid in the AWSNA and Alliance process.

Still working on creating a database for logging parental concerns that come to Administration.

The Board concurred with the intention to pass through all state-funded teacher raises, but also the address the increase needed for assistant, as well as assuring that the hourly teachers and assistants impacted by the 3 day school closure would not have their overall pay be negatively affected.

Question regarding what the total dollar amount will be to pay hourly teachers what was missed from the 3 days closure? Charlie to obtain that number.

BOARD POLICIES

Introduction and discussion regarding Revised SPED Policies & Procedures.

Suggestion to put together a working group to review this section with Laura Coady.

Question regarding the final evaluation from the Compliance review and information in regards to the requirements? Charlie will obtain from Laura.

For next year - One HS teacher opening, 2 grades openings and one EC teacher opening.

LONG RANGE PLAN

Table to next month's meeting.

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PERSONNEL MATTERS

Notice of Intent to offer a contract as Math teacher to a relative of a Director level employee - Bethany Coady.

MOTION - to go into Executive Session to discuss this matter and invite Charlie Burkam and Deanna Rader to join - Jessica, 2nd - Dru, no discussion, VOTE: 7/0/0

Regular meeting was adjourned at 7.28pm

Regular Meeting reconvened at 9.04pm

MOTION - I move that the Board directs Charlie Burkam, Executive Director, to revoke the notice of intent to hire Bethany Coady for the next school year and refrain from offering her future employment without approval of the Board - Jessica, 2nd - Clayton, discussion occurred. Given the current climate and challenges facing the School and the Board, in addition to there being no current plan in place to address the potentially perceived preferred treatment, at this time, the Board cannot support the hire.

VOTE: 7/0/0

LEGAL MATTERS

Discussion with Deanna Rader, the School's attorney, to obtain legal advice regarding settlement of a personnel matter and complaints made to the Charter Board.

MOTION to discuss this matter in Executive Session and to invite Charlie Burkam and Deanna Rader to join - Heather, 2nd - Dru, no discussion, VOTE: 7/0/0

Regular meeting was adjourned at 9.08pm

Regular meeting reconvened at 9.34pm

ANNOUNCEMENTS

Finance/Budget Meeting 6/6/18 @ 6.30pm

Next regular board meeting 6/20/18 @ 6.30pm

MOTION - to adjourn meeting - Clayton, 2nd - Heather, no discussion, VOTE: 7/0/0

CLOSING VERSE

Meeting was adjourned at 9.36pm

Prepared by Juli Curtin 5/16/18

Edited by Juli Curtin 5/23/18