

Approved 11/20/18

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 24th, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT

Jimmy Wahbeh - President Heather Huentelman
Juli Curtin - Secretary Jessica Jarrett
Clayton Hopkins - Treasurer Amy Setsoafia

The President, Secretary and Treasurer were present and a quorum was reached.

MEMBER ABSENT

Dru Smith Crain

GUESTS

Christie Kriegsfeld - Interim Management Consultant
Jamie Shaver - Finance Mgr/Consultant
Kim Baker April Sauer Michelle Kratzer Peter Rennick John Elling Gregory Schneider
Meghan Kelsey John Pajunk Julia Nichols Katie Anderson Sandra Sabbatini

OPENING VERSE

The meeting was called to order at 6.37pm

INTRODUCTIONS

Board members introduced themselves and review of meeting procedures occurred.

MINUTES

To approve minutes from 9/26/18 Regular meeting - Heather, 2nd - Jessica, no discussion,
VOTE: 6/0/0

Yea - J. Wahbeh, J. Curtin, C. Hopkins, H. Huentelman, J. Jarrett, A. Setsoafia

PUBLIC COMMENT

Peter Rennick read a letter sharing concerns of a group called DMS Warriors, their intentions and possible members with a conflict of interest. Also shared concerns regarding the integrity of maintaining the Waldorf pedagogy.

Sandra Sabbatini shared her gratitude for the Board, her class and the parents. She gave several examples of how this year at DMS feels more positive and freeing compared to previous years.

BUDGET & FINANCE

September YTD fiscal financials were distributed in advance for review and discussion.

Net Profit \$15,144 \$51,466 under budget

Cash on hand \$57,927. 6 days unrestricted. 2 days restricted.

Charter Enrollment ADM 320 4.5 above budget

Private program enrollment FTE 22.6. 2.8 under budget

Review of fiscal year 2018 AFR and signing of cover page by the Board.

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Review and possible action of current financial practices

Clayton and Jamie to review current financial practices and improvements that can be made.

Suggestion to have our current auditor present their final report to the Board in addition to Jamie and appropriate Admin personnel. Jamie to look into this and let the Board know.

REPORTS

Reports were distributed in advance for review.

Administration Reports - Business Operations / High School / Curriculum / Enrollment/ Student Support Services

Progress on the Lesson Plan repository?

Any progress regarding the mold specialist being available for a community presentation?

Still working on this.

Most current mold report indicated some areas are in need of remediation. This is currently being addressed.

Faculty report

New law regarding AZ Merit math scores requires parents to be notified of underperforming students in grades 6-8. This process is currently being addressed

Parent Council report

Community Work Day this Saturday. Winter Faire meetings have been occurring, involving Class Reps and High School. PC Rep is also presenting at Grades staff meetings.

Site Committee Report

Committee met last Friday. The Wood Shop is of top concern. The shop location will need to move. Current suggestion is the yard at the back of HS. Metal construction.

Email communication to Site Committee is at siteplan@desertmarigold.org, this was announced at Parent Council and will go out in the Bee.

Actively looking for an architect to join the committee. Considering a few teachers to be a part of the committee. Request that all realms are represented in committees.

Jamie requested to attend the meetings.

Clayton exited the meeting at 7.29pm

Clayton returned at 7.31pm

Question regarding uneven ground in the composting area. This is being addressed.

BOARD PLANNING, POLICIES & DISCUSSIONS

Alliance for Public Waldorf Membership & Service Mark

Heather exited the meeting at 7.34pm

Alliance letter was reviewed and discussed.

Heather returned at 7.36pm

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Due to our current transition phase of leadership, we are being granted conditional full membership for a period of 6 months (concluding April 30th 2019). Questions regarding the expectations to be submitted to the Alliance Executive Committee.

Transition Work Group requests to see what has been submitted to the Alliance previously to maintain membership.

Transition Plan - Progress Report & Discussion

Report submitted in advance for review and discussion. The summary of all meetings will be shared with each of the listening session groups. Three groups remain to have their meetings. Working to agree to final terms to conclude Mr Burkam's transition role to be effective Oct 31st.

This group will remain a Work Group but considering transitioning into a DMS committee. Waldorf 100 years is 9/19/19, this is also the year of DMS 25 year anniversary.

Discussion & Review of the Bylaw revisions

Final suggested edits presented at the meeting and discussed.

Edits are within Article 3 of the Bylaws.

Section 2A - Balance in Composition - Discussed the makeup of board membership and suggested guideline % of the different groups. Does it make sense to have this guideline within our bylaws?

Section 2B Qualifications

Section 14 Election of Directors — suggested November and May for elections to occur with interviews to occur the month prior.

Suggestion to have a President Elect or Vice President position in a 2 year term to then transition to the role of President at end of 2 year term. This would not be a mandatory position if not possible to fill.

Board Member Selection Process - suggested edits reviewed.

Jimmy to email out Bylaws with consideration of suggested edits discussed this evening. Existing Bylaws would still apply for November meeting until the changes have been voted on.

ANNOUNCEMENTS

Discussion regarding rescheduling the November Board meeting

Tuesday November 20th next Board meeting 6.30pm.

Town Hall meeting Wednesday November 28th - 6.30 - 8pm

PERSONNEL MATTERS

MOTION - Discussion or consideration of employment, assignment, and/or appointment of Christie Kriegsfeld and to invite her into the meeting - Pursuant to A.R.S. 38-431.03(A)(1) - Heather, 2nd - Jessica, no discussion, VOTE: 6/0/0

Yea - J. Wahbeh, J. Curtin, C. Hopkins, H. Huentelman, J. Jarrett, A. Setsoafia

Regular meeting was adjourned at 8.38pm

Regular meeting reconvened at 9.34pm

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MOTION - to appoint Christie Kriegsfeld as Acting Executive Director as discussed in Executive Session including rate negotiated, existing job description and give her all power necessary to carry out those duties and responsibilities - Juli, 2nd - Heather, discussion occurred,
VOTE: 6/0/0

Yea - J. Wahbeh, J. Curtin, C. Hopkins, H. Huentelman, J. Jarrett, A. Setsoafia

MOTION - to adjourn meeting - Clayton, 2nd - Heather, no discussion, VOTE: 6/0/04

Yea - J. Wahbeh, J. Curtin, C. Hopkins, H. Huentelman, J. Jarrett, A. Setsoafia

CLOSING VERSE

Meeting was adjourned at 9.38pm

Prepared by Juli Curtin 10/24/18. Edited by JC 10/25/18