

Approved 6/20/18

MINUTES
VSWEA BOARD OF DIRECTORS BUDGET MEETING
WEDNESDAY JUNE 6TH, 2018
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Jimmy Wahbeh - President Heather Huentelman Amy Setsoafia
Juli Curtin - Secretary Jessica Jarrett
Clayton Hopkins - Treasurer Dru Smith Crain

The President, Secretary and Treasurer were present and a quorum was reached.

GUESTS

Charlie Burkam - Executive Director
Laura Alvarado Coady - Director of Student Support Services
Jamie Shaver - Finance Manager Darren Hageman Charity Williams
Pax Piper - Director of Curriculum Saige Hageman Danielle Martinez
Jennifer O'Connell - Director of Operations Kim Baker Carol Maureen
Lisa Vizearra Michelle Griffin Donald Blumenfield-Jones
Wilfredo Tello Desiree Joe Shara Cohen Deirdre Egan

OPENING VERSE / INTRODUCTIONS

Meeting was called to order at 6.34pm. Introductions were given and meeting procedures were reviewed.

PUBLIC COMMENT

Darren Hageman shared comments and suggestions regarding the 3rd/4th grade shade structure.

Saige Hageman shared comments regarding the 3rd/4th grade shade structure.

Kim Baker shared concerns regarding the 3rd/4th grade shade structure.

Charity Williams shared comments regarding her support for teacher Gregory Lovelady and concerns of his non-renewal.

Danielle Martinez shared comments regarding her support for teacher Gregory Lovelady and concerns of his non-renewal.

Carol Maureen shared comments regarding her support for teacher Gregory Lovelady and concerns of his non-renewal.

Desiree Joe shared a letter from her daughter regarding her support for teacher Gregory Lovelady and concerns of his non-renewal.

Shara Cohen shared her concerns regarding the 3rd/4th grade shade structure.

Deirdre Egan shared her concerns regarding her support for teacher Gregory Lovelady and concerns of his non-renewal.

REVIEW PROCESS

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Discussion and possible action regarding a new step in the review process - 360 Survey for Director level positions, specifically the Executive Director.

Working group met on 5/31 to streamline and make adjustments to the survey. Survey was sent out to the Board this past week for review.

Survey to go out tonight to the community, reminder in The Bee next week, then a 2nd reminder from the Board 2 weeks later. Survey to be open until July 7th.

MOTION - to approve the survey as revised - Amy, 2nd - Jessica, discussion occurred,
VOTE: 7/0/0

LINE OF CREDIT

Discussion and possible action regarding obtaining a line of credit with Midfirst Bank.

Credit Line amount is \$50,000, with closing cost fees of \$268.00.

Term 36 months at a current rate of 8.35%

Question of whether they would include a credit card as a part of this credit line?

Possibility that the credit line could be increased within a year if needed.

MOTION - to move forward with a line of credit for \$50,000 with Midfirst Bank - Clayton, 2nd - Jessica, discussion occurred - VOTE: 7/0/0

BUDGET AND FINANCE

Cash Flow Report. - this report will be reviewed at the July Board meeting.

Enrollment Projection - updated information will be provided at the June Board meeting.

Discussion regarding Salary Increases - Classroom Teachers, Specialty Teachers, Assistants - Priority enhancements - 2% annual increase across the board = \$42,000. Goal is to add a 4% increase for Lead teachers = \$36,000. Looking at \$30/hr for hourly music teachers = \$3600. Assistant increase \$20,000. SPED Cert increase \$20,000. Spanish grades 1/2 hourly \$3600.

Discussions regarding potential remodels / New projects - shade structure update - Jessica obtained 2 quotes, both were higher than anticipated.

Other lower cost alternatives are being considered by Administration and will be shared at the June 20th Board meeting.

Request that the parents of the affected classes receive updates on the progress.

Review and Discuss Proposed Budget for FY2018-2019 - draft budget was distributed in advance for review. Need to increase the budget for attorney fees, Jamie to pull actual numbers from this year to help with an accurate projection.

Clayton, Jamie and Charlie to meet again to tighten up overall budget numbers before the June 20th Board meeting.

The board will receive the next round prior to the next Board meeting.

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The staff will be invited to attend the next budget review meeting for input.

PERSONNEL MATTERS

Discussion and review of documents regarding personnel matters.

MOTION - to go into Executive Session to discuss personal matters and invite Charlie Burkam and Pax Piper - Jessica, 2nd - Heather, no discussion, VOTE: 7/0/0

Regular meeting was adjourned at 8.16pm

Clayton exited the Executive Session at 9pm.

Regular meeting reconvened at 10.31pm

ANNOUNCEMENTS

Next Regular Board meeting 6/20/18 @ 6.30pm.

MOTION

To adjourn meeting - Heather, 2nd - Jessica, no discussion VOTE: 6/0/0

CLOSING VERSE

Meeting was adjourned at 10.38pm

Prepared by Juli Curtin 6/6/18

Edited by Juli Curtin 6/11/18